



STATE OF NEW MEXICO
 PUBLIC EDUCATION DEPARTMENT
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DR. VERONICA C. GARCIA
 SECRETARY OF EDUCATION

BILL RICHARDSON
 Governor

January 15, 2010

MEMORANDUM

TO: Mr. Steve Suggs
 Gadsden Independent Schools
 P.O. Drawer 70
 Anthony, NM 88021

FR: Mary Rose CdeBaca, Assistant Secretary, Educator Quality Division
 Austin Buff, Director, Administrative Services Division

RE: **Mentorship Programs for Beginning Teachers (27154) FY09-10 Final Allocation**

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 The purpose of this memo is to budget your final award. The following is your final award for your FY10 Program 27154. Please review the amounts noted:

| | |
|--------------------------|------|
| FY09-10 Final Allocation | 2818 |
|--------------------------|------|

Please submit a BAR through the OBMS as soon as possible for this amount and any supporting programmatic documentation which describes how the district will use the funds. The supporting documentation must be sufficient to ensure that funds are being used as allowable under the grant program. Appropriate supporting documentation is considered to be the following under these specific circumstances: a) To submit a BAR for the amount of award only, provide a copy of this award letter b) To submit a BAR for the amount of prior years' unexpended balances including this final award, provide a copy of your FY09 final expenditure report for fund 27154 indicating your unexpended budget balance plus a copy of this award letter. Failure to submit sufficient descriptions will delay approval of BARs.

The 2009-10 amount indicated above must be expended by June 30, 2010.

If you have questions regarding the amounts noted please contact Larry Martinez at (505-827-3541). If you have fiscal questions please contact your designated fiscal analyst within the Flowthrough Bureau or Susan Lucero at (505) 827-3848.